

Appendix

Supplementary Information

Joint Review of Autumn Preparations and Delivery

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1. List of Participants

The following list refers to all members who have participated in the post Autumn season review and contributed to the creation of the **Autumn 2019 Joint Review Paper**.

Name	Job Title	Company	Contributing Role
Leticia Frank	Planning and Performance Director	TfWRS	Executive
Chris Pearce	Head of Operations Delivery, Wales & Borders	NR	Executive
Rick Fisher	Seasonal Planning Manager	TfWRS	Joint Review Lead
Dan Booth	Seasons Delivery Specialist	NR	Joint Review Lead
Adam Terry	Head of Operational Planning	TfWRS	Contributor
Jason Spickett	Current Operations Manager	NR	Contributor
Martyn Brennan	Operations Director	TfWRS	Contributor
Ben Craze	Rolling Stock Consultant	IG	Contributor
Richard Wylie	Head of Drivers	TfWRS	Contributor
Natalie Jones	Delay Attribution Team Manager	TfWRS	Contributor
Ryan Williams	Engineering Asset Director	TfWRS	Contributor
David King	Route Performance Measurement Manager	NR	Contributor
Dafydd Williams	Rail Performance Manager	TfW	Contributor
Jamie Ward	Autumn Control Assistant	TfWRS	Contributor
-	Performance Team Members	TfWRS	Contributor
-	Performance Team Members	NR	Contributor

2. Autumn 2019 Review Chronology

Between the 1st December 2019 and the 31st January 2020, several sessions (listed below) were undertaken to obtain a full understanding of how all seasonal plans were delivered.

Session	Date	Location	Attendees
Autumn Plan Delivery Review – Pulse Check	02/12/2019	SPH	Joint Leads
Follow Up Delivery Review Session	04/12/2019	SPH	Joint Leads
Autumn Data Analysis Review	13/12/2019	SPH	Joint Leads / Performance Teams
Autumn Post Season Review – Full Session	16/12/2019	SPH	All Participants
Joint Autumn Thank You Message – Review	18/12/2019	SPH	Joint Leads / Executive
Autumn Post Season Review Paper – Session	13/01/2020	SPH	Joint Leads
Autumn Post Season Review Paper – Draft Review	15/01/2020	SPH	Joint Leads / Executive
Autumn Post Season Review Paper – Final	21/01/2020	SPH	Joint Leads / Executive
Seasonal Planning Meeting – Autumn 2019 Lessons Learnt incorporated into 2020 Plans	31/01/2020	Novotel Hotel	All Participants

3. Next Steps

Our approach for future seasonal planning involves the introduction of a new seasonal framework. Made up of 5 phases, it is our joint aspiration to manage the future Autumn 2020 season using this model. The following image outlines the various stages along with milestone dates.

A key feature which supports our effort to continuously improve is the early publication of the Joint Autumn Plan which will be published on the 1st April 2020.

Autumn Seasonal Planning Framework

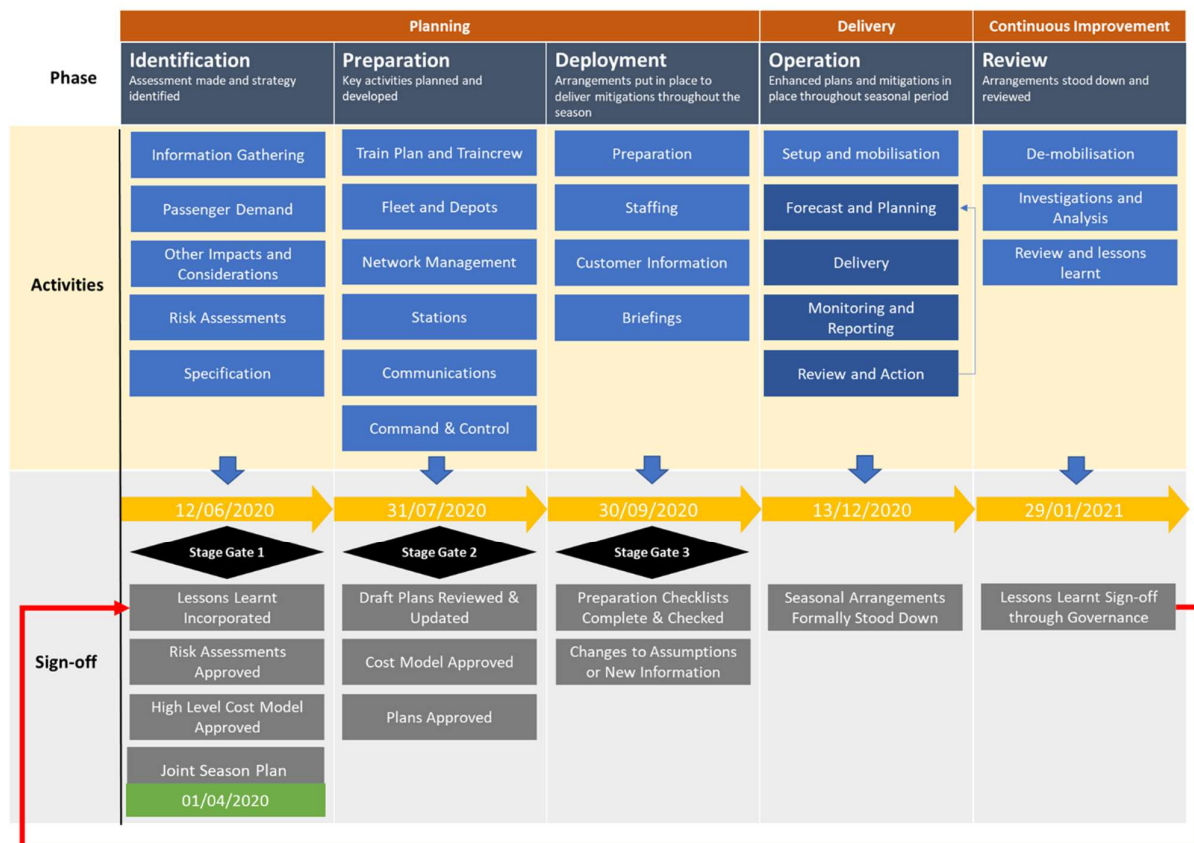


Figure 1 - Image represents new planning approach with milestone dates